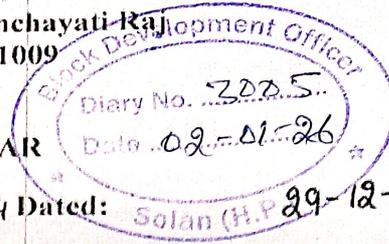


Government of Himachal Pradesh
Department of Panchayati Raj
Shimla-171009

CIRCULAR



PCII-HB(15)2/2019-SCAF-64836-68654 Dated: 29-12-2025

Subject: Instructions regarding issuance and denial of No Objection Certificate (NOC) by Gram Panchayats for construction of buildings in Town & Country Planning (TCP) areas — reg.

It has been decided to integrate the service of issuance of No Objection Certificates (NOCs) for construction of buildings in Town & Country Planning (TCP) areas by Gram Panchayats with the e-District Portal. Presently, Gram Panchayats issue these NOCs manually in different formats. A uniform NOC format, denial format, and application form have now been formulated on the criteria based on statutory responsibilities of Gram Panchayats under the Himachal Pradesh Panchayati Raj Act, 1994.

1. Relevant Legal Provisions

- Section 11 – Functions of Gram Panchayat, including maintenance and protection of Panchayat property, public streets, drains, water sources, paths etc.
- Section 12- Power of removal of encroachments and nuisance.
- Section 13- Power to make general orders.
- Section 14- Control on erection of buildings.

2. Grounds for Denial of NOC

The only valid ground for denial of NOC is if the proposed construction encroaches upon or is likely to damage any Panchayat/public property or asset such as roads, paths, water pipelines, sewerage lines, drains, playgrounds, or any Panchayat-maintained structure.

3. Procedure for Issuance / Denial

- (1) The Panchayat Secretary shall verify revenue records regarding Panchayat/public assets.
- (2) The Gram Panchayat shall conduct field verification, wherever necessary.

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31-12-25

(3) The Gram Panchayat shall pass a resolution in its meeting approving or denying the NOC after recording reasons.

(4) The Panchayat Secretary shall issue NOC/Denial Certificate based on Gram Panchayat resolution.

4. Standard Formats

The service shall be provided online through e-District portal only. All Gram Panchayats shall use the Standard Application Form, Standard NOC Certificate and Standard Denial Certificate already approved and integrated into the e-District portal.

5. Fee for NOC Service

- Residential Buildings: ₹100 + GST

- Non-residential Buildings: ₹1000 + GST

The amount so collected shall be credited in the Departmental account mapped with e-District.

6. Mandatory Use of e-District Portal

Once the service becomes active, no manual NOCs shall be issued by Gram Panchayats. All applications and certificates shall be processed online only.

(Issued with the approval of the Competent Authority)

By Order
Secretary Panchayati Raj to the
Govt. of Himachal Pradesh

PCII-HB(15)2/2019-SCAF-64836-68654 Shimla-09

Dated-29-12-2019

Copy to :-

1. The Secretary to the Hon'ble Governor, IIP, Shimla-2.
2. The Secretary, IIP Vidhan Sabha, Shimla-4.
3. The Director, Town and Country Planning Department, Shimla-09
4. The Director, Industries, Government of Himachal Pradesh, Shimla-02.
5. The Director, DDIG for information
6. The Private Secretary to the Hon'ble C.M., HP
7. All the Private Secretaries of Cabinet Ministers, in Himachal Pradesh.
8. All the Administrative Secretaries, HP.
9. Private Secretary to the Chief Secretaries, IIP.

10. All the Heads of the Departments, H.P.
11. All the Deputy Commissioners in H.P.
12. All the Distt. Panchayat Officers in H.P.
13. All the Block Development Officers in H.P.
14. All Pradhans Gram Panchayats in H.P.
15. E-Gazette

Amulya

Director-cum-Special Secretary (PR) to the
Government of Himachal Pradesh

Enclot No. 7396

Date 09-01-2026

Copy forwarded to all ICB/
PRPs/secretaries Distt. Block Solan with the
Director's to follow the guidelines given

Block Development Officer
Solan Distt Solan (H.P.)

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Standard Certificate Format for Issuance of No Objection Certificate (NOC)

Gram Panchayat: _____
Block: _____
District: _____
Date: _____
Certificate No: [Auto Generated Unique Number]

To Whom it May Concern

This is to certify that Shri/Smt. _____ S/o/D/o/W/o _____
resident of _____ has applied for permission to
construct a residential building / non-residential building on land comprised in
Khasra No. _____ in Village _____ Gram
Panchayat _____ Block _____
_____ District _____ Himachal Pradesh.

The Gram Panchayat _____ hereby grants No Objection /
has objected due to * _____ for the proposed
construction of residential building / non-residential building on the a forementioned
land.

This certificate is issued on the basis of resolution no. _____ passed
by the Gram Panchayat in its meeting dated _____ as recorded in
Panchayat proceedings.

Signature of Panchayat Secretary
Gram Panchayat _____
Development Block _____

(* Reasons for objection such as existence of panchayat/public properties/assets, like
road/path/ground/water or sewer lines or any other within or abutting the proposed
land)